

The Parish of Farleigh Parochial Church Council Meeting
Monday 13th January 2020 The Clifton Room, Dummer

MINUTES OF MEETING

1. Meeting opened with worship and prayers

2. Present:

Revd Stephen Mourant
Lyn Hardy
Debbie Scholey
Rev'd David Chattell
Gill Palmer
Philippa Tilley

Charles Palmer-Tomkinson
Annabel Portsmouth
Eamonn Harding
Bernard Cazenove

Apologies:

Julian Nunn
Beverley Guinness
Quentin Portsmouth

3. Minutes for 4th November were approved.

4. Matters arising

- (i) PMap progress - nothing to report
- (ii) Hill & Dale - A note from Stephen was circulated prior to the meeting. Cheques from advertisers have not all been paid in and income is down. A discussion took place to resolve concerns about the income and the late publishing of the magazine. For Oxdrove magazine the editor is paid £100/month. It was agreed by the PCC that this may have to be considered and that it needs sorting out by end of March. **ACTION: Stephen will talk to Edna.**
- (iii) Lango update - Stephen is looking for support from other parishes to help raise the £11,000 that is needed to complete what is an important project.
- (iv) BCM - Bishop's Commission for Mission. Two people from the benefice have signed up for the pastoral visiting course.
- (v) Basingstoke Half Marathon - this will remain as the 1st Sunday in October.

5. AOB

6. Benefice Administrator

Various documents were circulated prior to the meeting for discussion (These were: Timetable for appointment; Job description; Draft advert; Application form; Interview process; Request for references; Handbook; Contract.)

It was asked if it was necessary for applicants to be Christian and or a worshipper. Stephen confirmed that he and the working party felt it was.

It was asked if the hours were flexible and would they be paid overtime. The hours would be flexible and some weeks there may be more than 6 hours and others less. If overtime becomes necessary then the hours for the job would have to be reviewed.

The employment handbook was felt to be mostly irrelevant for this position (it came from the diocese). Stephen confirmed that just the relevant parts could be extracted.

A concern was raised about the one off set-up costs. It was felt by Debbie that they were rather high and should not include things like office furniture and the putting in of a phone line.

A proposal was made that the PCC agree to the appointment of a person paid part-time to be Benefice Administrator, with job description and other details set out in the documents circulated, at a pay of £4500 p.a, the cost, plus running costs of up to £1000 annually and one -off set-up costs of up to

£2500, being shared between the 4 PCC's comprising Farleigh, Candover and Weild, calculated according to Common Mission Fund contributions.

This was proposed by Bernard and Seconded by Charles. All PCC members were in favour. **ACTION:** following all 4 PCCs finally approving the appointment, post to be advertised in Oxdrove, Hill and Dale and CVN, and subcommittee to arrange for timetable, short-listing, interview and making appointment, and implementing equipment purchase in consultation with appointee.

7. New church representation rules 2020

These were circulated prior to the meeting. It has just been ratified but printed copies are not yet available.

Debbie raised the point that Sidesmen no longer need to be approved by the APCM and just PCC approval was enough. Stephen confirmed this was now correct but lists of them would still have to be seen by the PCC so will need to be available for the next meeting.

8. PCC meetings

Bernard asked the members if we needed 6 meetings a year as we all communicate regularly anyway and can all communicate by email etc. His proposal is that we should have 3 meetings plus the APCM and then annual church wardens for the whole benefice. The constitution does allow this.

Stephen felt that if we reduce the meeting numbers there could lose the personal/fellowship involvement. He suggested reducing to 4 meetings plus the APCM. The PCC agreed. **ACTION: Stephen to circulate suggested revised dates for 2020**

9. Timetable for account submission

Eamonn is on track for the annual report but the PCC report must be submitted to him by 2nd February along with the attendance statistic and mission statements.

10. Treasurers report

No report for this meeting as Eamonn is busy preparing the accounts. We expect to carry forward a balance of around £9000 but expenses are eating into this as they are going up e.g Benefice administrator, Hill & Dale and energy bills.

11. Parish Of Farleigh Playgroup & children's activities in church

An email update was read out. Two families have started to come to the family service and four came to the crib service. Thanks to David and Stephen for their support.

12. Engaged couples event

1st February will be the engaged couples' evening and marriage preparation day 22nd February. Gill & Val have been contacted about helping with the catering for the event.

13. Church-wardens' reports.

St Andrew's

Quinquennial inspection required the moss to be removed from the roof. It was going to be completed by the Estate but this has not happened. Instead the fabric fund will be used. This will be a schedule B requirement so no faculty is required.

St Martin's

The church interior walls have been painted where it was peeling and tiles done as per the quinquennial report. There will be a fundraising weekend starting 26th June and including a wine walk.

All Saints:

The tree work is complete and now just 2 yew trees on side of road need doing.

A planning application was left at the church but not found in time for any comments to be sent. The application is for the conversion of the other wing of the Clifton room to be turned into a small house. A request has been made for a cross made of wood and glass to be put in the church in memory of their husband. Most of the DCC has seen it and are happy. It is being paid for privately and the DCC will apply for a faculty and bring to the PCC.

St Leonards:

Shirley Maunders funeral took place and many people attended.

14. Rector's report

Thanks to Stephen for his work.

St Mary's have been trialling a service that is at the same time every week. It has been going well but needs some lay help. May be there is somewhere in the parish that could do the same. A wedding request has been received from the previous Rector.

VE day is 8th May. Should we do one event centrally to mark the day. The general feeling of the PCC was to do one for the whole benefice. Down the valley, Brown Candover are thinking of marking the day.

15. Additional helpers for communion

The PCC approved Peter & Sylvia Raine to help with communion.

16. Worship services

Lent

Ash Wednesday St Mary's Preston Candover.

Mothering Sunday 22nd March so Ellisfield's turn to host at 11.15.

Easter Holy Week

Maundy Thursday 7.30 service Ellisfield ****

Good Friday 10th April 2.00 – 3.00 Last hour at Dummer

Easter day 8.00 Dummer, 9.45 Ellisfield, 11.15 Cliddesden, 6.00 Easter Praise at Dummer Lyn will ask the DCC

17. Recruitment of PCC minutes secretary and PCC secretary

If anyone knows someone that could take on these roles please let Stephen know.

18. Correspondence

Correspondence from the Diocese has been circulated electronically.

Water aid posters have been ordered for each church.

19. AOB and items for future agendas - none

20. Date of next PCC Monday 2nd March 8pm

21. The meeting ended with prayer.

**** REQUEST HAS COME FROM BRADLEY WHETHER THEY COULD HOST THE MAUNDY THURSDAY SERVICE, SO DAVID HAS AGREED, INSTEAD OF ELLISFIELD. HOPE PCC MEMBERS WILL BE HAPPY.